

To: Members of the Health Improvement Partnership Board

Notice of a Meeting of the Health Improvement Partnership Board

Tuesday, 1 May 2018 at 2.30 pm

Town Hall, Oxford



Peter G. Clark
Chief Executive

23/04/2018

Contact Officer: **Helena Jones, Policy Officer**
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Membership

Chairman – District Councillor Anna Badcock
Vice Chairman - District Councillor Marie Tidball

Board Members:

Cllr Jeanette Baker	West Oxfordshire District Council
Cllr John Donaldson	Cherwell District Council
Cllr Hilary Hibbert-Biles	OCC – Cabinet Member for Public Health & Education
Cllr Monica Lovatt	Vale of White Horse District Council
Dr Jonathan McWilliam	Strategic Director for People and Director of Public Health
Dr Kiren Collison	OCCG -Clinical Chair
Diane Hedges	OCCG- Chief Operating Officer and Deputy Chief Executive
Richard Lohman	Healthwatch Ambassador
Diana Shelton	West Oxfordshire District Council
Jackie Wilderspin	Public Health Specialist
Daniella Granito	Oxford City Council

Notes:

- **Date of next meeting: 13 September 2018**

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

- 1. Welcome by Chairman, District Councillor Anna Badcock**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declaration of Interest - see guidance note opposite**
- 4. Petitions and Public Address**
- 5. Note of Decision of Last Meeting (Pages 1 - 6)**

2.35pm
5 minutes

To approve the minutes of the meeting held on 8 February 2018 and to receive information arising from them.

- 6. Performance Report (Pages 7 - 16)**

2.40pm
25 minutes

Performance report presented by Dr Jonathan McWilliam, Director of Public Health, Oxfordshire County Council.

The Board is asked to note the report on progress against the targets of the Health Improvement Board in Quarter 3, 2017-18.

An overview of smoking in Oxfordshire and the national and local work around tobacco control will be presented by Dr Eunan O'Neil, Consultant in Public Health, Oxfordshire County Council.

- 7. Joint Strategic Needs Assessment (Pages 17 - 24)**

3.05pm
10 minutes

Members are asked to note the recently published Oxfordshire Joint Strategic Needs assessment.

The executive summary of the 2018 Joint Strategic Needs assessment is attached. The full report can be found online here: <http://insight.oxfordshire.gov.uk/cms/joint-strategic-needs-assessment>

- 8. Review of Health Improvement Board priorities (Pages 25 - 34)**

3.15pm
15 minutes

Report presented by Jackie Wilderspin, Public Health Specialist, Oxfordshire County Council.

The Board is asked to discuss the best approach for setting priorities for the Board into 2018/19 and to comment on the proposed aim, outcomes and next steps.

9. Healthy Weight Action Plan (Pages 35 - 50)

3.30pm
20 minutes

Report presented by Kate Eveleigh, Health Improvement Practitioner, Oxfordshire County Council and Hannah Fenton, Good Food Oxford.

An update will be provided on the work of the partners involved in delivering the Oxfordshire Healthy Weight Action Plan for 2017-18. An Oxfordshire Cooking Skills Framework produced by Good Food Oxford will be launched at this meeting.

The Board is asked to note the national updates and approve continuing the actions of this year's plan for the remainder of 2018, with a view to refreshing the plan in 2019.

10. Rough Sleeping

3.50pm
15 minutes

Verbal report given by Joanne Barrett, Housing Needs Manager, Cherwell District Council and Chairman of the Housing Support Advisory Group.

The Board is asked to note case studies of people rough sleeping in Oxfordshire and information on the work being done by partners to prevent and reduce homelessness. A report on the first year of the Single Homelessness Pathway under new arrangements will be brought to the next meeting of the Board.

11. Mental Wellbeing Workshop (Pages 51 - 68)

4.05pm
15 minutes

An introduction to the workshop held on 19th March 2018 will be given by District Councillor Anna Badcock, Chairman of the Health Improvement Board and a summary of the outcomes of the workshop and proposed next steps will be presented by Donna Husband, Head of Commissioning Health Improvement, Oxfordshire County Council.

The Board is asked to agree to prioritising and monitoring mental wellbeing in their future work, and to become a signatory of the national Prevention Concordat for Better Mental Health. To advance this work, the Board is asked to agree to create an Oxfordshire wide Framework for mental wellbeing.

12. Healthy New Towns Learning Event

4.20pm
5 minutes

A verbal summary of the event held on 24th April 2018 will be shared by Kate Austin, Health Improvement Practitioner, Oxfordshire County Council.

The Board is asked to note the discussion at the event on how the model of healthy place making in the Healthy New Towns could be applied to other communities in Oxfordshire and the county wide support needed for this to happen.

13. Any Other Business and Forward Plan (Pages 69 - 70)

4.25pm
5 minutes

The forward plan is presented by District Councillor Anna Badcock, Chairman of the Health Improvement Board.

The Board is asked to note the items on the forward plan and propose any areas for future discussion.